



Tuesday, December 12, 2017

Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Meeting Location:
District 205 Center
162 S. York
Elmhurst

1. Opening of Meeting - (6:00 p.m. closed session)

Subject A. Call to Order

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 1. Opening of Meeting - (6:00 p.m. closed session)

Type Procedural

Subject B. Roll Call

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 1. Opening of Meeting - (6:00 p.m. closed session)

Type Procedural

Subject C. Pledge of Allegiance

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 1. Opening of Meeting - (6:00 p.m. closed session)

Type Procedural

2. Closed Session

Subject A. Collective Negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2))

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 2. Closed Session

Type Discussion

Subject **B. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of minutes as mandated by Section 2.06 (5 ILCS 120/2(c)(21))**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 2. Closed Session

Type Information, Discussion

Subject **C. Approval of November 14, 2017 Closed Session Minutes (5 ILCS 120/2(c)(21))**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 2. Closed Session

Type Action

3. Public Hearing for the Adoption of 2017 Certificate of Levy

Subject **A. Call to Order**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 3. Public Hearing for the Adoption of 2017 Certificate of Levy

Type Procedural

Subject **B. Roll Call**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 3. Public Hearing for the Adoption of 2017 Certificate of Levy

Type Procedural

Subject **C. Overview**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 3. Public Hearing for the Adoption of 2017 Certificate of Levy

Type Procedural

File Attachments
Final Tax Levy Presentation 12-12-17.pdf (442 KB)
Certificate of Tax Levy.pdf (15 KB)

Subject **D. Public Comments**

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 3. Public Hearing for the Adoption of 2017 Certificate of Levy

Type Procedural

Subject E. Adjournment and return to regular meeting

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 3. Public Hearing for the Adoption of 2017 Certificate of Levy

Type Procedural

4. Staff Recognition

Subject A. Shining Star

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 4. Staff Recognition

Type Recognition

File Attachments
Shining Star.pdf (1,014 KB)

5. Presentations

Subject A. International Center for Leadership in Education (ICLE) Presentation (Dr. Kosteck, Dr. Cohen, York Administration)

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 5. Presentations

Type Presentation

File Attachments
ICLE Leadership presentation dec 17.pdf (1,102 KB)

Subject B. Dual Language Recommendation for 2018-2019 (Dr. Henderson, Leonard)

Meeting Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.

Category 5. Presentations

Type Information, Presentation

File Attachments
Dual Language BOE Presentation.pdf (399 KB)

6. Public Comments

Subject	A. The Board will receive public comments for up to three minutes concerning items on this agenda, as well as communication, petitions, reports from citizens or representatives of other public agencies.
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	6. Public Comments
Type	Procedural

7. Approval of Board Meeting Minutes

Subject	A. Approval of November 14, 2017 Minutes
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	7. Approval of Board Meeting Minutes
Type	Action, Minutes

Minutes are considered draft until approved by the Board.

File Attachments
November 14, 2017 Minutes.pdf (592 KB)

8. Superintendent's Agenda - Consent Agenda

Subject	A. Personnel Report
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)

Recommended Action That the Board of Education approve the Personnel Report

File Attachments
Personnel Summary - December 12, 2017.pdf (127 KB)

Subject	B. Financial Reports
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)

Recommended Action That the Board of Education approve the Financial Reports

File Attachments
November 17 cash balances.pdf (10 KB)

November 17 check register.pdf (168 KB)
November 17 health insurance.pdf (8 KB)
November 17 monthly fund summary.pdf (7 KB)
November 17 monthly investment report.pdf (10 KB)
November 17 monthly payment report.pdf (9 KB)
November 17 monthly revenue.pdf (13 KB)
November 17 monthly summary by object.pdf (21 KB)
December 17 List of Bills for Approval.pdf (175 KB)

Subject	C. Approval to Open Designated Closed Session Minutes and Keep all Other Closed Session Minutes Closed
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)
Recommended Action	That the Board of Education release the 8.23.16, 3.9.17, 6.20.17, 7.18.17, 8.22.17, 9.26.17, 10.10.17, and 10.24.17 closed session minutes and keep all other closed session minutes from February 1996 through November 2017 closed.

Rationale

After a review of closed session minutes for the period of February 1996 through November 2017, the Board of Education has determined that the closed session minutes from the 8.23.16, 3.9.17, 6.20.17, 7.18.17, 8.22.17, 9.26.17, 10.10.17, and 10.24.17 meetings should be made available for public inspection as confidentiality is no longer necessary to protect the public interest or privacy of an individual. The Board of Education also determined that the need for confidentiality still exists for the remaining closed session minutes.

Recommendation

That the Board of Education release the 8.23.16, 3.9.17, 6.20.17, 7.18.17, 8.22.17, 9.26.17, 10.10.17, and 10.24.17 closed session minutes and keep all other closed session minutes from February 1996 through November 2017 closed.

Subject	D. Approval to Authorize Destruction of Verbatim Recordings of Closed Session Minutes
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)
Recommended Action	That the Board of Education authorize the destruction of the following verbatim recordings which were created at least 18 months prior to this meeting, and the Board has previously approved written minutes of the closed meetings where such verbatim recordings were created in compliance with the Illinois Open Meetings Act: 12.15.15, 1.26.16, 1.12.16, 1.26.16, 2.9.16, 2.23.16, 3.8.16, 3.22.16, 4.12.16, 4.26.16, 5.5.16, 5.10.16, and 5.24.16.

Rationale

The State of Illinois requires verbatim recordings of closed session minutes to be kept for an 18 month period and then destroyed. The following verbatim recordings were created at least 18 months prior to this meeting, and the Board has previously approved written minutes of the closed meetings where such verbatim recordings were created in compliance with the Illinois Open Meetings Act: 12.15.15, 1.26.16, 1.12.16, 1.26.16, 2.9.16, 2.23.16, 3.8.16, 3.22.16, 4.12.16, 4.26.16, 5.5.16, 5.10.16, and

5.24.16.

Recommendation

That the Board of Education authorize the destruction of the following verbatim recordings which were created at least 18 months prior to this meeting, and the Board has previously approved written minutes of the closed meetings where such verbatim recordings were created in compliance with the Illinois Open Meetings Act: 12.15.15, 1.26.16, 1.12.16, 1.26.16, 2.9.16, 2.23.16, 3.8.16, 3.22.16, 4.12.16, 4.26.16, 5.5.16, 5.10.16, and 5.24.16.

Subject	E. Approval of Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 2: Board of Education (Second Reading and Adoption)
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)
Recommended Action	That the Board of Education accept as a second reading and adoption the revisions to Policies #2:100 - Board Member Conflict of Interest and #2:260 - Uniform Grievance Procedure which will become effective at the time of their adoption and subsequently be added to the Policy Manual of the Board of Education, Section 2 - Board of Education.

Rationale

Elmhurst Community Unit School District 205 subscribes to the Illinois State Board of Education Policy Reference Education Subscription Service (PRESS). One of the services of PRESS is to supply updates to current policies which have been revised to reflect wording changes, new or changed legal references, and policy cross reference information. The Policy Committee of the Board of Education met on October 12, 2017 to discuss these changes. In addition, the Assistant Superintendent/Director of the appropriate department was consulted when necessary. The committee brought these changes to the full Board as a first reading at their November 14, 2017 meeting and are now bringing them as a second reading for adoption which will be added to the Policy Manual of the Board of Education, Section 2 - Board of Education:

#2:100 - Board Member Conflict of Interest

- The policy, legal references and cross references are updated in response to the federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of those engaged in the selection, award, and administration of contracts in compliance with 2 F.F.R. §200.318.

#2:260 - Uniform Grievance Procedure

- This policy and cross references are updated to clarify that this is a policy and not a procedure.

Recommendation

That the Board of Education accept as a second reading and adoption the revisions to Policies *#2:100 - Board Member Conflict of Interest* and *#2:260 - Uniform Grievance Procedure* which will become effective at the time of their adoption and subsequently be added to the Policy Manual of the Board of Education, Section 2 - Board of Education.

File Attachments

2100 (with revisions).pdf (11 KB)

2260 (with revisions).pdf (23 KB)

Subject	F. Approval of Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 5: Personnel (Second Reading and Adoption)
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Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)
Recommended Action	That the Board of Education accept as a second reading and adoption the revisions to Policies #5:120 - Employee Ethics; Conduct; and Conflict of Interest and #5:230 - Maintaining Student Discipline which will become effective at the time of their adoption and subsequently be added to the Policy Manual of the Board of Education, Section 5 - Personnel.

Rationale

Elmhurst Community Unit School District 205 subscribes to the Illinois State Board of Education Policy Reference Education Subscription Service (PRESS). One of the services of PRESS is to supply updates to current policies which have been revised to reflect wording changes, new or changed legal references, and policy cross reference information. The Policy Committee of the Board of Education met on October 12, 2017 to discuss these changes. In addition, the Assistant Superintendent/Director of the appropriate department was consulted when necessary. The committee brought these changes to the full Board as a first reading at their November 14, 2017 meeting and are now bringing them as a second reading for adoption which will be added to the Policy Manual of the Board of Education, Section 5 - Personnel:

#5:120 - Employee Ethics; Conduct; and Conflict of Interest

- This policy has been renamed. In addition, the policy, legal references and cross references are updated in response to the federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of school district employees engaged in the selection, award, and administration of contracts in compliance with 2 C.F.R.§200.318.

#5:230 - Maintaining Student Discipline

- This policy is updated to clarify that all teachers, certificated employees and related service providers should follow "School Board policies and administrative procedures on student conduct, behavior and discipline." In addition, it is updated to indicate that a "teacher should first discuss student behavior with the student if appropriate."

Recommendation

That the Board of Education accept as a second reading and adoption the revisions to Policies *#5:120 - Employee Ethics; Conduct; and Conflict of Interest* and *#5:230 - Maintaining Student Discipline* which will become effective at the time of their adoption and subsequently be added to the Policy Manual of the Board of Education, Section 5 - Personnel.

File Attachments
5120 (with proposed revisions).pdf (16 KB)
5230 (with revisions).pdf (133 KB)

Subject	G. Approval of Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 8: Community Relations (Second Reading and Adoption)
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda

Type	Action (Consent)
Recommended Action	That the Board of Education accept as a second reading and adoption the revisions to Policy #8:70 - Accommodating Individuals with Disabilities which will become effective at the time of its adoption and subsequently be added to the Policy Manual of the Board of Education, Section 8 - Community Relations.

Rationale

Elmhurst Community Unit School District 205 subscribes to the Illinois State Board of Education Policy Reference Education Subscription Service (PRESS). One of the services of PRESS is to supply updates to current policies which have been revised to reflect wording changes, new or changed legal references, and policy cross reference information. The Policy Committee of the Board of Education met on October 12, 2017 to discuss these changes. In addition, the Assistant Superintendent/Director of the appropriate department was consulted when necessary. The committee brought these changes to the full Board as a first reading at their November 14, 2017 meeting and are now bringing them as a second reading for adoption which will be added to the Policy Manual of the Board of Education, Section 8 - Community Relations:

#8:70 - Accommodating Individuals with Disabilities

- The policy is updated to clarify that Title II of the ADA applies to website accessibility.

Recommendation

That the Board of Education accept as a second reading and adoption the revisions to Policy *#8:70 - Accommodating Individuals with Disabilities* which will become effective at the time of its adoption and subsequently be added to the Policy Manual of the Board of Education, Section 8 - Community Relations.

File Attachments
0870 (with revisions).pdf (80 KB)

Subject	H. Approval of Consent Agenda
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	8. Superintendent's Agenda - Consent Agenda
Type	Action (Consent)
Recommended Action	That the Board of Education approve the Consent Agenda.

9. Superintendent's Agenda - Action Items

Subject	A. Approval of Resolution for 2017 Certificate of Levy
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	9. Superintendent's Agenda - Action Items
Type	Action
Recommended Action	That the Board of Education approve the Resolution for the 2017 Certificate of Levy.

Rationale

The 2017 tax levy is based on a proposed increase over the 2016 tax extension of 4.90%, or \$4,891,409.16, not inclusive of the Bond and Interest Fund. The Bond and Interest Fund will generate a levy increase of \$248,361.54 over last year's extension. The total increase in the levy for all funds

will be 4.58% or \$5,139,770.70. The levy represents an inflated request to ensure that no dollars are lost through the tax cap. School district operating taxes are limited to an increase of the lesser of 5% or the CPI, which is 2.1% this year, along with the taxes on any new property coming onto the tax rolls. Because we cannot predict with accuracy the full value of additional new property, we inflate the levy, knowing that we will not see that kind of revenue, but ensuring that we also will not lose any essential revenue under the tax cap regulations. These tax dollars are used to support all of the funds in the district. The final numbers for the extension will be known in April of 2018 when the actual EAV is published.

Recommendation

That the Board of Education approve the Resolution for the 2017 Certificate of Levy.

File Attachments
Resolution for Cert of Levy 2017.pdf (21 KB)

Subject	B. Approval of Donations (Bryan, Churchville, Field)
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	9. Superintendent's Agenda - Action Items
Type	Action
Recommended Action	Recommendation That the Board of Education approve acceptance of the donations for Bryan, Churchville and Field Schools. These donations are accepted in accordance with Policy #8:80 - Gifts to the District.

Rationale

Bryan

The Bryan School PTA has generously offered to donate \$3,100 as the 8th grade class gift for 2018 to purchase a TV for the cafeteria. This TV will be used to share information with all Bryan students. It will be used to display daily announcements; to display student work; to watch quick clips connected to instruction; to share other important resources with students; and to augment instruction that occurs in the cafeteria.

Churchville

Mr. Matthew Winton, Churchville parent, has generously offered to donate \$1,675 to Churchville to purchase equipment for the girls and boys basketball and volleyball programs to enhance extracurricular programming at Churchville. This donation will improve student experiences in sports.

Field

The Field school PTA would like to support students at recess through the purchase of a buddy bench to replace the one that had broken and was removed this past summer. The cost of the buddy bench is approximately \$540 which the PTA is generously offering.

A buddy bench is a special place in a school playground where a child can go when they want someone to talk to or play with. Field students have enjoyed using a buddy bench for the past few years to help all students feel included.

Recommendation

That the Board of Education approve acceptance of the donations for Bryan, Churchville and Field Schools. These donations are accepted in accordance with Policy #8:80 - Gifts to the District.

Subject	A. Freedom of Information Requests
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	10. Superintendent's Communication
Type	On Freedom of Information request was received requesting specific invoices which was granted.

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	10. Superintendent's Communication
Type	Information

Subject	C. Property Tax Freeze
Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	10. Superintendent's Communication
Type	Information
<div>File Attachments</div> <div>Property Tax Freeze.pdf (449 KB)</div>	

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	10. Superintendent's Communication
Type	Information
<div>File Attachments</div> <div>School Administrator Article.pdf (3,266 KB)</div>	

Subject **E. Middle School Chromebooks**

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	10. Superintendent's Communication
Type	Information

File Attachments MS Take-Home Chromebooks Presentation 12-4-17.pdf (199 KB) MS Take-Home Chromebook Information Packet 2017-2018.pdf (197 KB)

11. Board Communications

Subject A. Lacrosse

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	11. Board Communications
Type	Information, Discussion

Subject B. Middle School Reorganization

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	11. Board Communications
Type	Action

12. Upcoming Meetings

Subject A. Wednesday, December 13, 2017 - Learning and Teaching Committee Meeting - 6:00 p.m. - District 205 Center, Room 217

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	12. Upcoming Meetings
Type	Information

Subject B. Tuesday, January 9, 2018 - Board of Education Meeting - 7:30 p.m. - District 205 Center, Rooms 215, 216, 217

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	12. Upcoming Meetings
Type	Information

Subject C. Tuesday, January 23, 2018 - Board of Education Meeting - 7:30 p.m. - District 205 Center, Rooms 215, 216, 217

Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	12. Upcoming Meetings
Type	Information

13. End of Meeting

Subject	A. Adjournment
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Meeting	Dec 12, 2017 - Board of Education Meeting and Public Hearing for the Adoption of the 2017 Certificate of Levy - 7:30 p.m.
Category	13. End of Meeting
Type	Action